

ATTACHMENT A-10: Administrative Fees
 TABLE A-10.1: Administrative Fees

Vendor:

Provide the monthly administrative fee per Subscriber (PSPM) broken out by service item. Do not leave the data field blank for any service item line. The total PSPM fee should include all administrative fees for all services proposed and for all covered Subscribers. Approximate number of total Plan Non-Medicare Members: **536,000**; approximate number of total Plan Non-Medicare Subscribers: **341,000**, approximate number of total Plan Medicare Members: 34,000; approximate number of Medicare Subscribers: 33,000. Based on December 2025 enrollment (Fees will exclude actual claims payments). Populate only the yellow shaded cells.

All costs, except actual claim payments for covered Members, must be included below.
 Unspecified fees and other expenses will not be paid by the Plan.

*Vendors are encouraged to quote additional services not included in the pre-populated list. Additionally, if there are services which if selected by the Plan reduce the monthly administrative fee per Subscriber, list those services and the applicable reduction to the monthly administrative fee. For example, list any savings if electronic EOBs are selected vs. paper EOBs. Include additional documentation for any additional services or discounts as appropriate.

IMPORTANT INFORMATION FOR TPA CONTRACT AND ADMINISTRATIVE FEES IN TABLES A-10.1 to A-10.4		CONFIRM
1. All individual fee components are self-supporting for stand alone services.		
2. The services in Tables A-10.1.a and Table A-10.1.b will apply to all subscribers (non-Medicare and Medicare).		
3. The services in Tables A-10.1.c will only apply to non-Medicare lives (i.e., excludes Medicare primary).		
4. The services in Table A-10.1.a will apply to all subscribers (non-Medicare and Medicare).		
5. For every service included in Table A-10.1.b and Table A-10.1.c, the Plan is able to carve-out that service and the fee will not be applicable.		
6. We have provided fees separately for each service item and have not provided one fee for all services combined.		
7. We have not left the fee for any service item blank.		
8. The Plan requires Vendors to clearly identify all costs for which the Plan will be responsible. All fees and charges that we will collect from the Plan have been identified and listed in this Tables 10.1 to 10.4.		
9. The Plan will not be responsible for any fees not identified in your proposal.		

10. The Plan requires a transparent billing process where all fees are clearly identified on monthly invoices.

Is Vendor willing to offer a multi-year maximum PSPM fee for TPA Services? If yes, provide cap and explain.

TABLE A-10.1a: Monthly TPA Fees					
Service Item Per Subscriber Administrative Fee Based on Total Subscribers					
	Initial Contract Term			1st Renewal Period	2nd Renewal Period
	CY 2028	CY 2029	CY 2030	CY 2031	CY 2032
Standard Services PSPM	These services are included in the Standard Services PSPM and must be fully itemized below. Vendors may not bundle additional services into this section.				
Claims Administration					
Network Access					
Medical Management					
Utilization Review					
Customer Service / Dedicated Member Call Center					
Secure Member Portal					
Network Management					
Custom Network Support / Management					
Plan Banking and Finance Support					
Appeals Administration (medical & pharmacy)					
Enrollment/EDI Reconciliation					
Ongoing Data Files to the Plan and Plan Vendors					
Employer Portal					
Claims Audit Support					
EOBs and Letters					
Standard Reporting					
Ad Hoc Reporting (if not covered under standard reports)					
Dedicated Resources as outlined under Account Management in the technical section of the RFP.					
Other (list and describe as needed)					

Standard Services Fees - Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
TABLE A-10.1.b: Monthly TPA Fees					
Service Item Per Subscriber Administrative Fee Based on Total Subscribers					
Additional Services PSPM	These services are not included in Standard Services PSPM. Vendors must be priced separately if offered. Vendors may not include or embed these services in Table A-10.1a. If not offered, indicate "Not Offered"				
ID Cards					
Medical Pharmacy Administration					
Health Savings Accounts (HSA)					
Health Reimbursement Accounts (HRA)					
Assume Claims Fiduciary Liability					
Exception processing					
1095 Reporting					
Various required filings (including New York and Massachusetts surcharge filing, and Michigan Public Act 142 filing)					
Telehealth services					
Annual OE Plan Vendor testing					
Other (list and describe as needed)					
Additional Services Fees - Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cost (PSPM)	\$ -	\$ -	\$ -	\$ -	\$ -

Recurring Credit/Savings	Vendors may propose credits or pricing offsets. Any credit must clearly identify the basis and duration. Recurring services pricing reductions must be reflected in the applicable PSPM line items.				
Implementation Credit					
Other (list and describe as needed)					

Subtotal Credits/Savings	\$ -	\$ -	\$ -	\$ -	\$ -

Monthly Administrative Fees Based on Non-Medicare Lives (Excludes Medicare Primary)

TABLE A-10.1.c: Monthly TPA Fees					
Service Item Per Subscriber Administrative Fee Based on Total Non-Medicare Primary Members					
	Initial Contract Term			1st Renewal Period	2nd Renewal Period
	01/01/28 -12/31/28	01/01/29 - 12/31/29	01/01/30 - 12/31/30	01/01/31 -12/31/31	01/01/32 - 12/31/32
Population Health Management (PHM) Services PSPM (Non-Medicare Primary Members)	These services represent Population Health Management (PHM) programs and apply only to Non-Medicare Primary Members. PHM services must be priced separately from Standard Services PSPM (Table A-10.1a) and Additional Services PSPM (Table A-10.1b) Vendors may not bundle PHM services within other PSPM line items. If not offered, indicate "Not Offered."				
Disease Management					
Transition of Care Support					
Complex Care Management					
Care Coordination					
Lifestyle Coaching (digital and telephonic)					
High Utilizer Programs					
PHM Services via Secure Member Portal					
Digital Coaching					
Health Risk Assessment					
Navigation and Health Advocacy					
Other (list and describe as needed)					
Total PSPM PHM Services Fee	\$ -	\$ -	\$ -	\$ -	\$ -

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ATTACHMENT A-10: Administrative Fees
TABLES A-10.3 and A-10.4

Vendor:	Input Vendor Name Here
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One-time Administration Fees/Credits - TPA Standard Products & Population Health Management

Provide and describe any applicable one-time administrative fees or credits including any applicable conditions, requirements or restrictions related to the charge or credit. Do not leave any data field blank. If there is not a separate one-time charge or credit for the item indicate the fee/credit is not applicable by inserting "N/A" in the field. The total should include all onetime administrative fees and credits for all services proposed and for all covered Subscribers/Members.

Specify the expected timing of invoicing for payment of one-time fees and the application of onetime credits, including whether fees will be payable and credits applied in installments .

Vendors may quote additional one-time fees and credits not included in the pre-populated list.

Onetime Fees/Credits	<p>Only one-time fees or credits not otherwise included in the Standard Services PSPM may be listed in this table. Routine implementation, transition, data exchange, vendor integration, reporting configuration, and portal setup activities are expected to be included in the base PSPM unless specifically identified here as exceptions.</p>	
	Amount	Invoice timing, frequency, and method of application
Implementation Credit		
Conversion Credit		
Transition Assistance Credit		
Single Sign-on Implementations		
Termination Fee 18 month claims run-out		
Web Customization to support Plan Programs		
Expanded call center hours during OE		
Other (list and describe as needed)		
Total Onetime Credits/Fees	\$0	

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